

Examination Certificates for summer 2018 Leavers

Certificates are available for collection from Thursday 15th November 2018 in the office opposite reception. Please ensure you collect your certificates as the school does not post them.

Uncollected certificates are disposed of within after one year. After then it will cost you in excess of £40 to gain a Statement of Results from each awarding body.

If you want to nominate someone else to collect certificates on your behalf you must provide signed authorisation, identifying who the nominated individual is. Your nominated person must also bring some form of ID with them to school.

What to do if you have lost your Certificates

Queen Elizabeth II High School is unable to provide replacement certificates. These can only be obtained from the appropriate examining body. You may find the following links useful if you are trying to obtain replacements:

- [Ofqual](#) – this site gives information of exam boards and their amalgamation
- [AQA](#)
- [Cambridge International](#)
- [Pearson\(Edexcel\)](#)
- [OCR](#)
- [WJEC](#)

If you have any queries then please contact a member of the Examinations Team on 01624 841000 or email on qe2exams@sch.im.

School Office opening hours (term and holiday time) – We are open Monday to Friday 08:00 – 16:30.

***The office is unavailable during the Christmas break and bank holidays.**